

MINUTES OF THE LEE COUNTY COMMISSION, REG. ADJ. TERM, MARCH 29, 2021

The Lee County Commission convened in regular adjourned session at the Courthouse in Opelika, Alabama, Monday, March 29, 2021 at 5:00 p.m. The Pledge of Allegiance was recited, followed by an invocation by Commissioner Ham.

During citizens' communications, Peter Byrd appeared before the Commission stating he has appeared numerous times concerning his issue with the hospital but stated he is not here for that tonight. Mr. Byrd referred to a letter enclosed in the packets from EAMC President/CEO Laura Grill notifying the Commission of a vacancy on the East Alabama Health Care Authority Board. Mr. Byrd states he understands the Commission gives first consideration to the nominee submitted by EAHCA, but stated the Commission elects the individual to the board. Mr. Byrd stated the Commission Chairman told him that the Commission has no control over the hospital board; stating he wanted to bring the fact to the forefront of the entire Commission.

Next, Sean Owsley from The Villages at Beauregard subdivision appeared before the Commission to discuss loud, vulgar music coming from a nearby home at all hours of the day and night. Mr. Owsley shared that due to type of music being played he and his family are unable to enjoy the outdoors or cannot allow his daughter to play outside. Mr. Owsley stated the music/noise has gotten worse, so he is back asking for help. Mr. Owsley stated he has called the Sheriff's Office numerous times about the noise level, but they say they cannot do anything about it because Lee County does not have a noise ordinance. Mr. Owsley asked the Commission for help by considering some type of noise ordinance and presented a petition with 25 signatures of those supporting a noise ordinance. Commissioner Ham stated the Commission discussed the issue 4 or 5 years ago without success, because most people he talked with said they are not interested in a noise ordinance. Further, Commissioner Ham stated the issue was in how the Sheriff's Office would be able to determine noise levels without decibel meters for all the deputies. Commissioner LaGrand suggested placing it on the next Agenda and have someone contact other counties to see if they have a noise ordinance and if they do, how it is enforced.

Troy Bell appeared before the Commission concerning noise from vehicles that have a "horn speaker" that play loud, vulgar music riding up and down the roads. Mr. Bell questioned while checking into a noise ordinance, if there is anything that can be done to address this too.

Next, Larry Bell appeared before the Commission to discuss the "booming" occurring along Highway 51 below R&D Grocery. Mr. Bell stated the Sheriff's Office has been called and when the individual was addressed, they were told Lee County does not have a noise ordinance so there is nothing that they can do about it. Mr. Bell stated 90% of citizens should

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not have to put up with what 10% of citizens are doing.

Next, Bonnie Williams appeared to discuss the possibility of a noise ordinance too. Ms. Williams stated she lives across the street from the person with the loud, vulgar music. Ms. Williams stated the individual not only plays loud music but also plays different types of sounds/noises as well. Ms. Williams stated she has lived there five years and would like to enjoy peace and quiet but cannot enjoy it for the loud noises coming from her neighbor's home.

Last, Pasty Cotton appeared to discuss the same noise issue. Ms. Cotton stated the individual not only plays loud music but has added sound effects, like roosters crowing, elephant noises, etc. Additionally, Ms. Cotton stated her grandchildren are unable to go outside to play because of the vulgar music and noises being broadcast. Ms. Cotton questioned if there is anything the Commission can do to address it. Commissioner Ham questioned if the speakers are inside or outside the neighbor's home. Ms. Cotton stated they are located outside. Commissioner Ham questioned if they had talked to the person about the loud music and noises. Ms. Cotton stated she has not because the man is threatening. Judge English questioned County Engineer Justin Hardee about the gentleman. Mr. Hardee indicated their office has had multiple conversations with him and agreed he has been threatening to county employees before.

The Chairman declared a quorum and officially opened the meeting with the following members recorded as being present: Judge Bill English, Chairman, and Commissioners Doug Cannon, Sarah Brown, Gary Long, Robert Ham and Richard LaGrand. Elected Officials in attendance: Coroner Bill Harris. No news media was in attendance.

Mr. Hardee and Environmental Services Director John McDonald discussed the garbage issue in Lee County. First, Mr. Hardee stated he wanted to address the collection facilities along with challenges and of solutions they are looking to put in place, and some potential long-term solutions. Mr. Hardee stated Mr. McDonald and his employees have a very challenging job, especially recently during the pandemic. Mr. Hardee stated Mr. McDonald will present a PowerPoint presentation which he will email to each Commissioner so they will have a copy of it. Mr. McDonald then made a PowerPoint presentation showing pictures of several collection sites, of pictures depicting a clean facility and of pictures of the containers with trash overflowing. Several slides showed utility trailers loaded with bags of trash, which Mr. McDonald pointed out that one trailer load can fill the container over half-full. Other pictures depicted out-of-town delivery trucks backed up at collection sites dumping waste. Mr. McDonald showed a picture of a clean collection site stating within a few hours the site is overflowing with trash bags and other items being placed beside the container. Mr. McDonald stated employees come to the sites and are overwhelmed. He said the trash volume has increased by 10,000 tons over the last 10 years. Mr. McDonald stated another issue they are encountering is with staffing since people do not want to work weekend shifts. Mr. McDonald

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stated his office works 7 days a week including holidays. Mr. McDonald stated most people want to be with their families on weekends and/or holidays, but recently had a truck driver turn down a job offer because they were not willing to work holidays, even when job advertisement indicated it. Mr. McDonald stated the department fenced in several locations in 2018 which then opened only during specific hours. Mr. McDonald stated it was a temporary fix since the tonnage has increased again. Mr. McDonald stated they have talked to several other counties, but no other counties have a system like Lee County. Most counties contacted utilize curbside pick-up.

A second issue the department is encountering is the trash along the roadways. Mr. McDonald stated clean-up efforts are currently underway and noted that the Highway Department has provided additional manpower including: a compactor operator, a boom-truck operator, and a truck driver. Mr. McDonald reported that the litter program is back up and running. Mr. McDonald thanked the Sheriff's Office and the Highway Department for their assistance, stating the litter program picked up 766 bags of trash lately with a total of 1,100 bags of trash so far this year. Commissioner Ham applauded Mr. Hardee, Mr. McDonald, and volunteer groups on their efforts. Commissioner Ham questioned if it was fair to say the county has outgrown the current system especially since there is no way to enforce it. Mr. McDonald agreed the county has outgrown its current system. Commissioner Ham questioned whether most counties have gone to curbside. Mr. McDonald affirmed stating curbside with the cart system. Commissioner Ham questioned if Mr. McDonald had any data on curbside service. Mr. McDonald stated bids for that potential service for Lee County were mailed Friday with a return date of April 23. Commissioner Ham asked whether the current sites are owned by the county or leased. Seven of the fifteen sites are leased, and eight are owned by Lee County. Commissioner Ham asked if we should keep the sites we own for limb/debris collection. Mr. McDonald agreed stating if the option to go with curbside carts is chosen then he would suggest opening some collection sites once a month for larger items, like furniture and limbs or other debris. Mr. McDonald stated he would like to see some locations utilized as recycling sites. Further, Mr. McDonald stated some counties contacted about their services stated they utilize an on-demand boom-side service for a nominal fee if a person doesn't have access to a truck for hauling larger items. Mr. McDonald stated other options are being considered as well. Commissioner Ham questioned that if the county goes to curbside would there be an increase in trash on the roadsides. Mr. McDonald stated the current system would be phased-out slowly, but, stated unfortunately an increase in roadside trash would be a possibility. Judge English stated that even if the county could double the number of convenience stations, then double the staff would be necessary. Commissioner Ham stated at the town hall meetings he attended the citizens want recycling which saves filling up the landfill. Commissioner LaGrand stated recent clean-up efforts in Loachapoka yielded about 40 bags of trash and applauded the volunteers who helped. Commissioner LaGrand stated seeing the commercial trucks disposing trash in our sites shown on the presentation are a slap in the face. Mr. McDonald stated he talked with Major Pitts today about addressing some of the issues with out-of-town commercial trucks dumping at the convenience centers. Commissioner Long questioned how to fight it, which, he

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feels is another reason to consider curbside service.

Copies of the items on the Consent Agenda sent to the Commissioners in their packets included: listing of claims, procurement card and Blackbaud transaction listing and minutes of the March 8 meeting. Commissioner Ham made a motion, seconded by Commissioner Long to approve the consent agenda items as presented. The motion carried unanimously.

Under old business, Commissioner LaGrand made a motion to approve the following Resolution appointing Sherry Cook as his second nominee to the Lee County Planning Commission. The motion was seconded by Commissioner Long and carried unanimously.

BE IT RESOLVED, the Lee County Commission hereby appoints Sherry Cook to serve a six-year term on the Lee County Planning Commission as the second District 5 representative.

Coroner Bill Harris stated prior to the meeting he placed information on each Commissioner's desk stating he had revised his original request. Mr. Harris stated he is asking for an increase in his vehicle allowance from \$300/per month to \$700/per month and requesting a \$200/per month vehicle allowance for two of his deputy coroners. Those amounts would be \$4,200 more for the rest of this budget year for the Coroner and two deputies. Commissioner Long stated he is not going to consider the request because there was nothing in the packets prior to the meeting. Judge English stated upon the request of the Commission at the last meeting he placed the item on the Agenda without documentation in the packets. Judge English questioned if the Commission would like for him to stick to the rule that if there is nothing for the packet, then the item is not placed on the Agenda. Judge English asked Mr. Harris how many of the 500-700 deaths that he certifies each year actually require the Coroner or a deputy to travel to the scene. Mr. Harris stated about 50 percent of the ones he certifies require travel. Judge English stated he would move the item to the next Agenda. Commissioner Brown stated that the Commission will review the information provided so they will be prepared to discuss it at the next meeting.

County Administrator Roger Rendleman presented an update to the COVID-19 Policy currently in place since Governor Ivey has stated she will not extend the mask mandate currently in place beyond April 9 at 5:00 pm. Mr. Rendleman stated he would strongly encourage mask wearing in the Courthouse, stating it will be hard to enforce as a requirement since the state's requirement ends soon. Judge English stated he will continue to require his employees to wear a face coving/mask unless they can provide proof they have been vaccinated. Mr. Rendleman stated there will continue to be only one entry point into the Courthouse.

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Commissioner Long made a motion, seconded by Commissioner Ham to approve the following updated COVID-19 Policies effective at 5:00 p.m. on April 9, 2021. The motion carried unanimously.

RESOLUTION

WHEREAS, the President of the United States declared a national emergency on March 13, 2020 due to the COVID-19 Coronavirus epidemic; and

WHEREAS, the Governor of Alabama declared a state of emergency on March 13, 2020 due to the COVID-19 Coronavirus epidemic; and

WHEREAS, County Commissions have the power and authority to provide for the health and safety of persons, which includes county personnel;

WHEREAS, the Lee County Commission adopted an initial Temporary Personnel Policies at a duly called emergency meeting on March 17, 2020;

WHEREAS, the United States Congress has passed, and the President of the United States has signed the Families First Coronavirus Response Act (FFCRA) since such time;

WHEREAS, the Lee County Commission wishes to meet or exceed the minimum requirements of FFCRA for the health and safety of county personnel;

NOW, THEREFORE, BE IT RESOLVED BY THE LEE COUNTY COMMISSION, that the following Personnel Policies for the COVID-19 Pandemic hereby replace the current Temporary Personnel Policies for those persons subject to the personnel policies of the Lee County Commission, effective April 9, 2021 at 5:00 PM:

Policies for the COVID-19 Pandemic

Updated April 9, 2021

These policies remain in effect as long as there is a declared national emergency regarding the COVID-19 Pandemic or otherwise determined by the Lee County Commission.

A. All personnel who:

1. *are 65 or older; or*
2. *with documented underlying health issues:*
 - have chronic lung disease.
 - have moderate to severe asthma.
 - have severe heart disease.
 - are immunocompromised.
 - with class III or severe obesity (BMI > 40).
 - with the following underlying medical conditions: diabetes, liver disease, and persons with chronic kidney disease undergoing dialysis; or

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Should particularly adhere to Section F of these policies. Appointing Authorities with personnel in this category are to consider the following measures:

If they can telecommute and you can verify they are working/accomplishing projects, etc., then that is what you are suggested to assign them to do. If you need any assistance with getting laptops and access, please notify the County Administrator.

If they cannot telecommute, then consider for them to work in an office by themselves and limit interaction with others. If you need assistance with finding a space, please notify the County Administrator.

If they cannot telecommute or work in an office by themselves, consider a large open area where they can be spaced out and interaction can be curtailed. If you need assistance with finding a space, please notify the County Administrator.

If an employee identified in this section still wishes not to return to work, they can utilize any accumulated leave. Once they run out of leave, they can go into a standard non-paid status, which includes the requirement of making payment for the continuation health insurance coverage. They are not entitled to FMLA and emergency leave time donations. FMLA is only available if the employee can qualify under the current FMLA regulations.

B. All personnel who are directly impacted by COVID-19 in the following ways:

1. If you are experiencing COVID-19 symptoms (according to Center for Disease Control guidance like fever, cough, shortness of breath) and seeking a medical diagnosis for COVID-19. If positive for COVID-19, see number 2. If negative for COVID-19, follow standard sick leave policies.
2. If you tested positive for COVID-19, you shall self-isolate immediately.

WITHOUT SYMPTOMS: If you continue to have no symptoms, you are to return to work after 10 days have passed since you had a positive test.

WITH SYMPTOMS: You are to return to work after meeting the following conditions:

- 10 days since symptoms first appeared **and**
- 24 hours with no fever without the use of fever-reducing medications **and**
- Other symptoms of COVID-19 are improving*

**Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation*

Severe Illness (requiring Hospitalization): You are to return to work after meeting the same conditions as **With Symptoms** (above); **except for**, the first condition will be 10 days after released from the hospital.

If you are still experiencing Post-COVID Complications, the standard FMLA

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Policies and Procedures apply.

3. If you had close contact with someone with COVID-19, you are to quarantine. The CDC defines close contact as exposure adding up to a total of 15 minutes spent 6-feet or closer to an infected person.

After your last exposure, you are to return to work after 7 days if you receive a negative test, or after 10 days without a test and no development of COVID-19 symptoms. (If you develop symptoms, follow number 2. above)

However, anyone who has had close contact with someone with COVID-19 and who meets the following criteria does NOT need to stay home;

- Had COVID-19 illness within the previous 3 months **and**
- Has recovered **and**
- Remains without COVID-19 symptoms (for example, cough, shortness of breath)

4. If you have a bona fide need to care for an individual requiring isolation pursuant to government order or advice of a health care provider for reasons related to COVID-19. You are to return to work when the individual needing care is released, or your assistance is no longer required.

Appropriate Documentation will be required for each of the above. Types of documentation are copy of orders, proof of tests and/or written certifications. (Be sure to read Section D. of these policies)

For B.1, you will be compensated for time short of your regularly scheduled shifts, if you are making every effort to obtain a timely medical diagnosis for COVID-19.

For B.2. and B.3, you will be compensated for time short of your regularly scheduled shifts.

For B.4, you will be compensated your ten (10) paid shifts (or two-week equivalent). After the ten (10) paid shifts are utilized, the employee will be paid 67% of their regular rate of pay.

C. All personnel who are caring for his or her child whose school or place of care is closed (or child-care provider is unavailable) due to COVID-19 related reasons may:

- Utilize ten (10) paid shifts (or two-week equivalent) starting April 1st, 2020
- After the ten (10) paid shifts are utilized, the employee will be paid 67% of their regular rate of pay up to ten additional weeks

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D. Providing false documents or misleading and false statements associated with B and C above are Group Two Offenses under 11.4.2 A. (5) and (6).

In addition, anyone who is staying home under Category B is being paid to follow orders and instructions for public health and safety reasons. Failure to follow those orders and instructions is a Group Two Offense under 11.4.2 A. (7).

Such actions in this section are grounds for the employee's dismissal from employment.

E. All Appointing Authorities should continue to strongly encourage the public to utilize all available on-line and/or mail-in services.

Public Access to the County Courthouse will be limited along with the following requirements:

- The public will have a single access point.
- Number of people allowed access at any given time will depend on the individual's destination, ability to maintain proper social distancing in the area and occupancy level of the area.
- Must maintain six feet of separation (except those in the same household)
- In an effort to remain in compliance with social distancing and maximum occupancy mandates, visitors who are not entering to conduct courthouse business will not be allowed to enter.
- A person should not enter the facility if they have a temperature above 100.3 or has the following:
 - Persistent Cough
 - Shortness of breath or difficulty breathing

Or at least two of these symptoms:

- Chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell
- Strongly encouraged to wear a face mask/covering.

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Some (if not all) of these measures should be utilized at other facilities depending on the level and type of interactions with the public at that facility.

F. Employees under the budgetary and administrative authority of the County Commission should protect the public, their coworkers and themselves by:

- NOT reporting to work and notifying their supervisor if they have:
 - temperature above 100.3

or are experiencing the following:

- Persistent Cough
- Shortness of breath or difficulty breathing

Or have two or more of these symptoms:

- Chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

Employees under the budgetary and administrative authority of the County Commission that report to work will:

- Be subject to random temperature checks
- Maintain six feet of separation
- Employees are strongly encouraged to wear a face mask/covering in areas with the public and in areas you are not isolated from other employees
- Sneeze or cough into a tissue, cloth or inside your elbow
- Practice proper handwashing and sanitizing on a regular basis, especially after touching frequently used items or surfaces

Employees failing to practice such safety measures are in violation of Group One Offense under 11.4.1 A. (6).

Repeated failure to practice and/or absolute disregard to such safety measures are in violation of Group Two Offense under 11.4.2 A. (12) "Violation of safety practices that might endanger the life or health of the employee or others". Repeated failure and/or absolute disregard should be a suspension without pay at a minimum.

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(For Sheriff's Service Employees, enforcement and discipline determination is solely the discretion of the Lee County Sheriff).

G. Beginning with shifts ending on April 18, 2020 and ending June 19, 2020, county employees, under the budgetary and administrative authority of the Lee County Commission, working onsite will receive supplement pay per day based on scheduled shifts as follows:

Full-time Employees & <u>Part-time on full-time shifts</u>		<u>Part-time Employees</u>
8 - hour shift = \$12		4 - hour shift = \$6
10 - hour shift = \$15		6 - hour shift = \$9
12 - hour shift = \$18		

On-site means those who physically report to work at a county facility, at a worksite, or on patrol. Telecommuting (or working from home) isn't included.

This includes all exempt and non-exempt employees.

Partial completion of shifts may result in forfeit of the supplement depending on the circumstances causing the incomplete shift.

H. Leave under these temporary policies are subject to the document requirements under Section B. All other use of sick leave is subject to existing documentation policies.

I. Due to the very changing nature of the pandemic, guidance from the CDC and Federal/State directives; the Chairman or Chief Administrative Officer are authorized to temporarily modify personnel policies based on CDC guidance in consultation with the other appointing authorities as deemed necessary.

Major Jeff Pitts presented a retail beer and retail table wine transfer application for The Store 1 located in District 5. Major Pitts stated no objections were noted on the Sheriff's letter of recommendation. Commissioner LaGrand made a motion, seconded by Commissioner Ham to approve the following Resolution on the transfer of the application for The Store 1. The motion carried unanimously.

BE IT RESOLVED the Lee County Commission hereby approves the retail beer and retail table wine application for The Store 1 located at 11940 AL Highway 169, Salem, AL.

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Captain Craig Meadows presented the results of Bid #2021-07 for equipment and installation on twelve Chevrolet Tahoes for the Sheriff's Office and a Tahoe and Ford F150 for the Emergency Management Agency. Captain Meadows stated three responses were received from six invitations to bid mailed. Captain Meadows recommended the bid be awarded to the lowest responsive bidder, Mobile Communications of Columbus, Georgia. Commissioner Ham made a motion, seconded by Commissioner Brown to award Bid #2021-07 for equipment and installations for \$115,922 to Mobile Communications. The motion carried unanimously.

Mr. Rendleman presented five Fiscal Year 2021 Budget adjustments for Commission consideration. Mr. Rendleman stated since the year is at the halfway point, he normally reviews the budget for any necessary adjustments. Mr. Rendleman stated one is a \$340,000 rollover from the previous year for resurfacing projects that were not completed until this year. Two items, one for \$153,303 the reimbursement of the electronic notepads for elections and one for \$240,000 for reimbursement of housing state inmates associated with the pandemic. The final two are revenue projections above the original budget. One a \$350,000 transfer to the Capital Projects Fund to cover the remaining amount for the expansion project at EMA. The last one is to increase the operational budget for \$100,000 related to anticipated legal expenses. Commissioner Ham questioned if the legal expenses are from the quarry issue. Mr. Rendleman answered in the affirmative. Commissioner Ham made a motion, seconded by Commissioner Brown to approve the following FY2021 Budget adjustments as presented. The motion carried unanimously.

117-RRR Fund

Resurfacing Budget	\$340,000	
Fund Balance		\$340,000

001-GENERAL FUND

Elections Equipment	\$153,303	
Detention Facility Improvement	\$240,000	
Legal Services	\$100,000	
Transfer to Capital Projects	\$350,000	
State Reimbursements		\$393,303
Taxes		\$450,000

Mr. Rendleman presented the results of the bid for concession and restroom buildings at the Beulah and Beauregard Sports Parks. Mr. Rendleman stated on March 25 three bids were received from the following: 1) Whatley Construction LLC - \$1,370,500.00; 2) Gamble Winter Construction, LLC - \$1,378,129.00; 3) Ben B Gordy Construction Co., Inc. - \$1,456,000.00. Mr. Rendleman requested the Commission award the bid to the apparent lowest responsive

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bidder Whatley Construction LLC in an amount not to exceed \$1,370,500. Mr. Rendleman explained that there are some alternate deducts totaling \$116,000 they are examining. Commissioner Long questioned if the EMA Building was awarded to Whatley Construction, and if it would overload them. Mr. Rendleman affirmed it is the same company and stated it would not overload them. Upon this recommendation, Commissioner Brown made a motion, seconded by Commissioner Cannon to award the bid to Whatley Construction LLC, not to exceed \$1,370,500, for concession and restroom buildings for the Beulah Park and Beauregard Park. The motion carried unanimously.

Mr. Hardee explained that the entrance road the Highway Department is constructing for the Beauregard Park goes through wetlands, and to move forward with the construction project wetland mitigation credits must be purchased. Mr. Hardee presented the results of Bid #2021-08 for wetland mitigation credits. Mr. Hardee stated out of three invitations sent out, two bids were returned. Both bids received were for \$78,000 and both met the bid specifications. Mr. Hardee stated preference was given to the mitigation bank sponsor located in Lee County, Broadview Mitigation Bank, and recommended the Commission award it to them. Upon his recommendation, Commissioner Ham made a motion, seconded by Commissioner LaGrand to award Bid #2021-08 for Wetland Mitigation Credits to Broadview Mitigation Bank, Phase II. Commissioner Long questioned why Rob Carlton of Goodwyn, Mills & Cawood was listed on both. Mr. Hardee stated both mitigation banks are managed by the same firm. Upon vote, the motion passed unanimously.

Mr. McDonald stated the Environmental Services Department will be participating in the 2021 Alabama PALS “Don’t Drop It on Alabama” Spring Cleanup. Mr. McDonald stated the clean up will run the entire month of April and that any help will be appreciated. Mr. McDonald stated that any citizen, community group or organization wishing to participate can contact his department for details and supplies. Commissioner Brown stated there needs to be a big push county-wide, suggesting that it be placed on the county’s website, the Facebook page, and to ask local churches and civic groups to promote it. Commissioner Brown questioned if the Environmental Services Department has an advertising budget. Mr. Hardee answered in the affirmative. Commissioner Brown suggested promoting it by having a contest. Additionally, Mr. Hardee stated the department has contacted the person who works with the Adopt-A-Mile program to see if they can reach out to those groups and/or individuals to see if they are willing to participate in the county’s clean-up efforts. Commissioner Brown also suggested to place flyers throughout the school systems and with Auburn and Opelika Chambers of Commerce to advertise it.

Judge English stated the Commission needs to adjourn into two Executive Sessions to

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discuss: 1) potential litigation; and 2) a real estate transaction. Judge English stated Mr. Rendleman, Mr. Hardee and County Attorney Stan Martin should attend the first session. Judge English stated the first session should last approximately 25-30 minutes and no official action is expected at the conclusion. Judge English stated Mr. Rendleman and Mr. Martin should attend the second session which should last approximately 15 minutes with no action anticipated at the conclusion. Commissioner Brown made a motion at approximately 6:05 pm to adjourn into Executive Session. The motion was seconded by Commissioner Ham and carried unanimously.

At the conclusion of the Executive Sessions, Commissioner Brown made a motion at approximately 7:00 p.m. to adjourn. The motion was seconded by Commissioner Long and carried unanimously.